

I. CALL TO ORDER At 6:35 pm the meeting was called to order in the basement meeting room at Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson, Selectmen's Clerk Jeanne Nygren and Police Chief Jon Twiss. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. This meeting is live broadcast on FCTV Channel 22 and will be rebroadcast during the week ahead.
2. The Town's new assessing contract includes provisions to do cyclical updates. This means that 1/4 of the Town will be reviewed each year (data and listing information) toward the end goal of the every fifth year revaluation/recertification process required by the State. Assessors will be out in the field more often looking at all of the housing stock. MRI personnel are in the field working on these properties, and they carry MRI Photo Identification and have with them, a letter from the Town. If you have any questions, please contact Jeanne or Heidi in the Selectmen's Office.
3. The severe drought is affecting the Town's playing fields and they are being monitored daily in case use of them needs to be suspended to save on further damage. The Town continues to monitor the situation as some local wells are going dry. All residents are asked to be cautious about water use, and conserve whenever possible.
4. The Annual Snowmobile Grassdrag event will take place in the Martin Road / North Road area on Columbus Day Weekend, October 7-9, 2016.
5. Fall Bulky Day will be held on Saturday October 22, 2016 from 8:00 am to 12 noon at the Highway Shed Site at 113 Danville Road. Watch for information to be released shortly once vendors are secured.
6. FCTV is now showing a ½ hour program on what is a public meeting versus what is a non-public meeting by Attorney Laura Spector-Morgan. It is showing on Saturdays at 9:00 am; Sundays at 5:30 pm; and Thursdays at 11:00 pm on FCTV Channel 22.
7. Veteran's Open House will be held on Thursday November 10, 2016 from 5:00 to 7:00 pm at the Fremont Town Hall.
8. Fremont Trick or Treat will be held on Monday October 31, 2016 from 5:00 to 8:00 pm.

III. LIAISON REPORTS

09/20/2016 Energy Committee canceled until next meeting date of October 18, 2016, Cordes reported.

09/21/2016 Planning Board - Barham reported that at 6:00 pm they did a site walk at 827 Main Street then were to continue the meeting at 7:30 pm at the Town Hall, but there were only 3 members who returned to the Hall, and that didn't make a quorum to have the meeting. Informally, they discussed changes to the existing Sign Ordinance. The draft Ordinance will be discussed at the next meeting. Circuit Rider Jenn Rowden is editing our current ordinance/regulations to be compliant with the regulations and put into chart format. Then a Public Hearing will need to take place before being put on as a Warrant Article. Their next meeting is October 5, 2016 which will be held at the Fremont Public Library.

09/21/2016 Budget Committee - Cordes reported both Chief Butler and Deputy Chief Nichols answered questions for the Committee regarding the Fire Rescue Budget. They were asked to provide a schedule of equipment what we have, ages and what will be retired with the new fire engine on board.

A copy of the Department's submitted updated apparatus inventory information sheet distributed to Committee last night, with copies provided to Selectmen Janvrin and Barham tonight for their information as well.

The Fire Rescue Committee's Department recommendation included the Department's full request with \$12,500 (not recommended by Selectmen in LOSAP) to be placed in the Communications line to begin radio replacement as a lot of radios are 10 years old and need replacement.

IV. APPROVAL OF MINUTES

After review, a motion was made by Barham to approve the minutes as written of the 19 September 2016 meeting. This was seconded by Janvrin. The vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:35 pm Police Chief Twiss met with the Board to go through his budget. Most of the Department's line items stayed the same budget amount except salary increases for employees. He is requesting two additional full time officer's for 2017, which includes wages, training, uniforms and hiring expenses. He presented his rationale with safety vs crime as a major factor. There are some increases in equipment and computer repairs. There were changes to software, and ammunition costs were also slight budget changes. He is including longevity awards for full time employees over 5, 10, 15 years respectively. Twiss believes we need 6 full-time officers as having to rely on a PT officer with less training isn't the best way for the Town. He feels we are understaffed and there is a huge need for this coverage. When responding to domestic and some other types of calls, there needs to be a two officer response. At times this means waiting for assistance from another town.

Janvrin feels that requesting two officers would be a hard sell for approval. He feels this process should go through a Warrant Article and not in the operating budget to give the people a chance to talk about it and make the decision. The Board then discussed presenting this as a Warrant Article with the Chief. After recalculating the figures and changing original motion made by Janvrin (withdrawn) a motion was then made by Janvrin to recommend the Police Department budget for \$514,929.00. This was seconded by Barham. The vote was unanimous 3-0.

A motion was made by Janvrin to have two separate Warrant Articles each for \$43,986.00 for hiring and funding full time police officer to include wages, benefits, training, and uniforms for half the year in 2017. This was seconded by Barham. The vote was unanimous 3-0. For clarification purposes Carlson stated that this becomes part of the budget and staffing if passed.

Carlson got notification from the State for having water bans and the Board requested the Chief to find out more information from surrounding communities as to how they handle enforcement. Information and pertinent NH statutes was passed out on the procedure to follow if Fremont declares a ban. Chief Twiss will contact other Towns who have a water ban and inquire about enforcement.

At 7:50 pm Janvrin moved to enter into non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

At 7:55 pm Janvrin to return to public session. Barham seconded and roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-yes; Barham-yes.

A motion to support reclassification of Detective Sergeant Peter Morelli as Lieutenant Detective was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

Chief Twiss was thanked by the Board for coming in tonight and he left the meeting at 8:00 pm.

At 8:00 pm Library Trustees Cheryl Rowell, John Hennelly, Suzanne Wicks and Librarian Eric Abney came before the Board. Hennelly asked Abney to speak of the growth in the library the last year. Abney stated there was a 27% increase in circulation, new library cards and library usage. He then reviewed the budget by line item. The water treatment testing is being done by the staff. They are trying to get grants to make the library more efficient. They propose keeping the library hours the same. He wishes to put the Bookmobile Service in to assist people to extend library services and is adding mileage for this service.

Abney said he previously met with Building Inspector Bob Meade and formulated a list of projects necessary to keep up with maintenance matters including the stack repair. Also repairs to windows, door frames, etc. were sighted which require additional funds. Carlson suggested purchasing supplies as the budget will support, and working on this over the winter as funds allow.

Cordes spoke of the great job they are doing at the library and consider to having the bookmobile as a Warrant Article. Carlson circulated some draft language for all to read. Warrant Article numbering is subject to constant change at this point in the budget process.

Barham then motioned to recommend Article C: To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be placed in the Library Building Maintenance Expendable Town Trust Fund. This was seconded by Janvrin and the vote was unanimous 3-0.

Barham then motioned to recommend Article L: To see if the Town will vote to raise and appropriate the sum of two thousand one hundred sixty dollars (\$2,160) to fund a Bookmobile service for the Fremont Public Library for services to elderly, disabled, or shut-in residents. This includes two hours per week in wages and mileage costs. This was seconded by seconded. The vote was unanimous 3-0.

VI. OLD BUSINESS

1. Letters were sent to Town employees regarding new wage rate. The Board signed the Town Administrator's letter covering this increase.

2. Budgets circulated for discussion next week.

4197 Advertising and Regional Associations
4520 Parks & Recreation

4240 Building Inspection
4610 Conservation Commission

The Town Clerk will be in next week to review the residual questions on town Clerk Tax Collector (4140) and she is looking into additional voting booths for purchase, a new printer/copier/scanner, and records restoration.

3. Carlson forwarded the final 2015 Audit Report and Governance letter to the Board.

4. Janvrin motioned the final approval on October Newsletter for printing with the articles added for ballot clerk/election workers. This was seconded by Barham. The vote was unanimous 3-0.

5. A motion to sign Jackson Lumber credit application was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0. This is primarily for the Town Hall renovation project.

VII. NEW BUSINESS

1. After review of the payroll manifest for \$23,407.00 for the current week 23 September 2016 a motion for approval was made by Barham motioned. This was seconded by Janvrin. The vote was unanimous 3-0. Then a motion to approve the accounts payable manifest for the current week 23 September 2016 for \$24,482.26 was made by Janvrin. The vote was unanimous 3-0.

2. Carlson explained what the MS1 form is, relative to setting the tax rate. A motion was made Janvrin to sign this form. This was seconded by Barham. The vote was unanimous 3-0.

3. The Board then reviewed the folder of incoming correspondence; reviewed and signed outgoing correspondence to Pat Martel, Trustee of Trust Funds for redeposit of \$1,800 to the Highway Equipment Capital Reserve Fund from the sale of the sweeper. A motion to approve this transaction was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

4. Three Town Report 2016 printing bids were received. The bids were opened and read. Study will be done to ensure the prices cover what was in the bid and the quality of the products. The budget will be prepared as the two low quotes are very close in amount. The quotes are as follows: KB Offset Printing Inc. 500-\$2,499.08, 650-\$3,213.58; Country Press 500-\$1,802.83, 650-\$2,270.67; Ram Printing 500-\$1,786.81; 650-\$2,201.73.

5. A motion to sign the Land Use Change Tax for parcel 03-015.001.058 in the amount of \$2,142.85 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

6. Selectmen reviewed a letter from the Town of Warner relative to Legislative Policy recommendation # 19 on State Revenue Structure and State Education Funding, requesting support by the Board. No decision was made by this Board tonight.

VIII. WORKS IN PROGRESS

1. Currently the Town is in need of alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, and Lamprey River Advisory Committee member.

IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be held on Thursday September 29, 2016 at 6:30 pm.

X. ADJOURNMENT – by 9:00 pm

With no further business to come before this Board a motion was made by Janvrin to adjourn the meeting. This was seconded by Barham. The vote was unanimous 3-0. The meeting ended at 9:25 PM.

Respectfully submitted,

Jeanne Nygren
Selectmen's Clerk